# BEDE'S

# **APPLICATION FORM INSTRUCTIONS**

Our application form is available either as a Google Doc or a Word document. We ask that all teaching post applications are completed and submitted electronically. For support staff vacancies you can choose to download and print our PDF application and complete the form by hand.

#### **Google Docs**

- This is our preferred method
- Click here to create a blank copy of our application form
- Once completed please submit your application by emailing it to us at <u>recruitment@bedes.org</u> as either a PDF attachment or a downloaded Microsoft Word file
  - $\circ~$  To download it and email to us with any supporting documents and covering letters, in your application form for to File  $\rightarrow$  Download  $\rightarrow$  PDF document
  - $\circ$  To email it from Google Docs, in your application form go to File  $\rightarrow$  Email  $\rightarrow$  Email this File

## **Microsoft Word**

- <u>Click here to download a blank copy of our application form</u>
- Once completed please submit your application either by emailing it to us at <u>recruitment@bedes.org</u> either as a Word Document or a PDF attachment together with any supporting documents or covering letter

## PDF (Support Staff Vacancies only)

- Click here to download a blank copy of our application form
- Once completed please post your application to

Recruitment Bede's Senior School Upper Dicker, East Sussex BN27 3QH