

MEADS END HANDBOOK



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A LETTER FROM THE HOUSEMISTRESS

Welcome to Meads End!

It is my absolute pleasure to welcome our new pupils and their parents to Meads End. I have worked in the house for 6 years as the Deputy Housemistress and Housemistress.

At Meads End we feel it is important to get the balance of structured activity, relaxation and schoolwork right. Early evening activities take place on Monday, Tuesdays and Thursdays whilst 'Movie and Tuck' nights take place on Wednesdays and Fridays. Down time is often filled by relaxing with friends in the house and we have a lot of fun here at Meads End.

I am also Head of French at Bede's Prep, and I provide a vital link between the home life of the boarders and their studies.

The boarders are very good at looking after each other and themselves; we encourage all them all to develop their independence and confidence. Our new pupils quickly learn that they can go to one of the house prefects or any of the staff, to ask a question or to find out how things work. Everyone is keen to help, and it is lovely to see our new arrivals settle in quickly.

I would love to know more about our new pupils before they arrive at Bede's and I encourage them to email me to tell me more about themselves, their interests and their family life. They can also email me questions about boarding.

We look forward to welcoming all our newcomers into our home and hope they will be very happy here with us. We love it here and we hope they will too.



Marie Alliot
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STATEMENT OF BOARDING PRINCIPLES

Bede's celebrates the importance of each child under our care being given the opportunity to enjoy a vibrant learning experience; we seek to develop a kind-hearted community in which we enhance the lives of those around us. The Boarding team are key to making this happen and to allowing pupils to find joy in their pursuit of brilliance.

AIMS

- **To promote the school values to our boarders in everyday life.**

Be compassionate because a caring community fosters belonging. We expect our community to show kindness to people of all ages, genders and ethnicities, maintaining campuses where every person feels joyful and energised.

Be courageous because fortune favours the brave. We challenge our community to stand up for what is right, providing them with a safe environment where they can take bold actions in pursuit of brilliance.

Be curious because wisdom can be found off the beaten track. We encourage our community to discover unlikely passions and hidden niches, releasing them into a wealth of opportunities inside and outside the classroom.

Be conscientious because dedication is a spearhead of success. We ask our community to throw themselves wholeheartedly into every endeavour, taking responsibility for their journey and inspiring others to do the same.

- **To help our pupils to learn the social skills and give them the sense of community and responsibility which will equip them well for the rest of their lives.**

To these ends, we set out to create a safe, secure and happy environment with an atmosphere which is relaxed and yet purposeful.



OUR STAFF



Katie Jackson
Head of Boarding
Deputy Head



Marie Alliot
Housemistress
Head of French



Kimberley Goldsmith
Deputy HM
Matron



Keith Tate
Matron



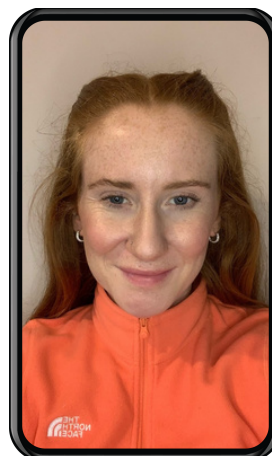
Jane Heath-Brown
Matron



Danielle Maynard
House tutor
Head of Swimming



Laura West
House tutor
Admission officer



Lucy Warrilow
House Tutor

LIFE IN MEADS END

Induction – what happens when you are new?

Before arriving at school for your first day, several of you will have visited the Prep School and met some of the people here. Perhaps you have already found out quite a bit of information about what it is like at Bede's. Some of you have not been lucky enough to visit the school before your arrival and we will make sure that you have a buddy to help you find your way around in those early days. Most new pupils feel a mixture of excitement and a few nerves and this is perfectly normal. The good news is that you will not be alone, and you will not be the only one feeling a little anxious. We want to reassure you that this will quickly pass.



In your first days you will meet many new people, start a new school routine and begin to find your way round the Prep School and boarding house. You will be helped to settle in by your Housemistress and the team of staff in Meads End, with bags of guidance and support so you will soon find your feet. Fellow boarders, buddies, prefects and roommates will also be there to help you.



Whilst some children experience homesickness in the early days of boarding, this is entirely normal. It may last for an evening or perhaps for a few weeks and can come and go, particularly when you are tired or when you have enjoyed a lovely call home. As a boarding community we try to keep you as busy as possible in the early days, to ease any homesickness.

The more established boarders are very good at comforting the newcomers as they adjust to boarding life, taking them to lessons or lunch, helping them to sign up for activities as well as including them in activities in the boarding house.

We are passionate about harnessing this nurturing side in all the children, which is why one of our main house rules is 'look after each other'.

As a new boarder, there are many things to get used to which can be quite overwhelming in the beginning. The boarding house can be noisy and there is a lack of privacy as newcomers adjust to sharing a room, perhaps for the first time. After a short while our newcomers start to see that with the noise comes the fun that they are now part of. Being with their new friends and sharing a space with them, more than makes up for the lack of privacy.

Newcomers quickly become part of our big family.



The most important outcome for every child in the house is for them to be happy. A happy child will be successful in whatever it is they put their minds to. Boarding staff work closely with parents and teachers to make sure each child is reaching their potential. Our family unit extends around the world, helped by technology, to ensure a close working relationship with the parents of all our boarders.

Whilst at Bede's, boarders learn to become more self-reliant and independent; getting organised for school, working independently on homework, tidying their bedroom. They build tolerance as they learn to live alongside others and to share their space.



BUILDING FRIENDSHIPS

A happy boarding house is based on good relationships with everyone - roommates, housemates, house staff, matrons and the cleaning staff. Behaving with consideration for others is a vital ingredient for a harmonious existence at Meads End, relying on inclusivity, tolerance, respect for others and a good night's sleep! Inconsiderate behaviour and bullying is never acceptable. The house rules are designed with this in mind and are very simple:

WORK
hard

PLAY
hard

BE
kind

Making new friends in a new school can be daunting for some children. The key is to be yourself. If you try to reinvent yourself, change your personality or make things up it may be hard to keep this up and other boarders see through it.

Smile as much as you can. A smiling person always looks more approachable.

Don't leave it to others to make all the effort. Ask questions about where they are from, if they have brothers and sisters, what they enjoy doing. Remember you are not the only one trying to make friends.



Try not to constantly compare your new friendships with those you have left behind. It takes time to establish friendships so give new people a chance and try to leave your home friends aside as much as you can.

The best advice for any new boarder wanting to make friends is to smile and just get involved. Say 'yes' to and have a go. Stop worrying, get stuck in and keep in mind that most people make friends in boarding schools for life.

A football-obsessed child who didn't think they liked hockey, went from the fifth to the second team in just three weeks and now loves the sport and the new friends and opportunities it brings them.

There are so many opportunities and plenty of others to share it with. Try to be confident and just go for it!

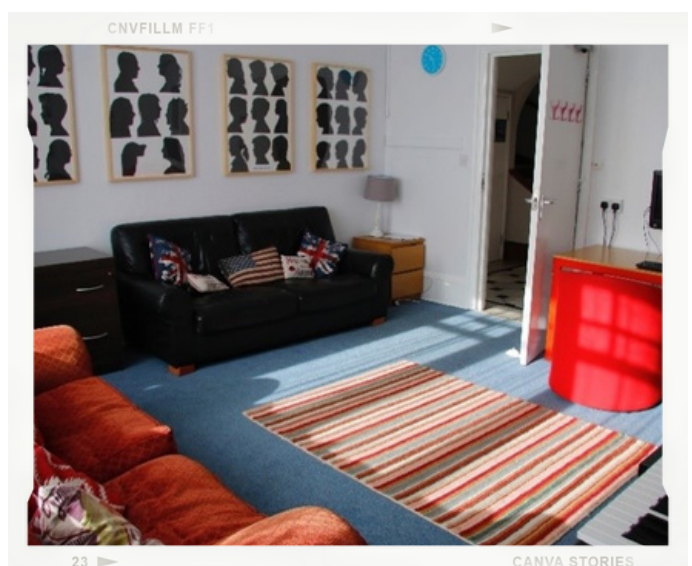


WHERE WE LIVE

We want Meads End to be a home from home for pupils whilst at school. It's cosy and comfortable and relaxing at the end of a busy day. Keeping it looking nice takes work from everyone. The cleaner's dust, Hoover and clean the rooms, whilst the children are expected to make their beds and put their dirty washing in the baskets.

Meads End has a large common room with a kitchen and dining room attached. This is the heart of our house where most of our boarders relax in the evening, watching Sky TV on the large comfy sofas.

The smaller common room, the 'Snug' is where boarders can do their homework, play on the computers and the Xbox or just chill and chat.



On the first floor the boys occupy four bedrooms, and the girls' bedrooms are on the top floor with three bedrooms. Boarders share their bedroom with other boarders of a similar age. There is storage space for essential items such as uniform; a limited amount of space for casual and smart clothing; and a place for school equipment.



Belongings must fit in the wardrobe and drawer which is an area much smaller than bedrooms at home, so take care when packing. The school provides all the bedding some boarders prefer to bring their own machine-washable duvet cover.

Boarders are encouraged to bring photos and posters to personalise their area and to make it feel homely.



We have a lovely garden at Meads End, where boarders can play and chill out. There is a large lawn, flower beds and several fruit trees which the boarders planted themselves. We also get the most wonderful sunrises over the sea which we can watch from our kitchen.

We are truly blessed with the location of our boarding house. Meads End overlooks the beach and the sea; it is at the foot of the fabulous South Downs and a short walk to the famous Beachy Head landmark. Situated across the road from the prep school, we have access to the IT suite and sports hall, and we eat all our meals in the school dining hall, cooked by the chefs and the catering team.

BOARDING WEEKDAY ROUTINE

7.15am Wake up, get ready for school, tidy rooms and pack for the day
7.50am Roll call
8.00am Breakfast at the main school
5.20pm End of school and supper
6.00pm Homework
6.30pm Activity
7.00pm shower rota then chill/phone home/sort washing
8.30pm Year 5 and 6 bedtime routine; lights out 9.00pm
8.45pm Year 7 and 8 bedtime routine; lights out 9.15pm



WEEKENDS

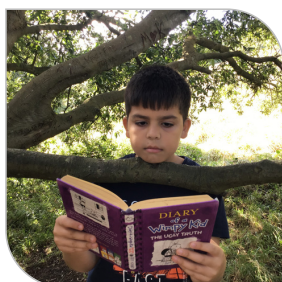
Weekends at Meads End are a mixture of fun and relaxation. Our activities programme across the year is designed to suit a range of different tastes. We are also keen that our boarders catch up on their sleep and find the time to relax and do nothing.

Saturdays

On Saturday, we have breakfast at 9.00am with pancakes, croissants and bacon sandwiches. It is the favourite meal of the week!

In the morning we take part in an activity in the house or the school, or in the immediate surrounding area, like a walk on the downs, or the seafront.

The afternoons are normally taken up by fixtures, followed by a relaxed evening in the house.



Sundays

Sundays start slightly later at 9.30am, with a full English cooked breakfast, followed by a trip.

Favourites Sunday activities have included mountain biking, trampoline park, outdoor activity centre, pantomime, beach days, paintballing, kayaking, paddle boarding, roller disco and cinema.

The activities are chosen by the boarders in our weekly boarding house meetings and reflect what they want to do.

INFECTION CONTROL

Bede's Prep School is a member of the Boarding Schools' Association. We have adopted the BSA Covid-Safe Charter, confirming that we are complying with all government rules and guidance.

We have compiled frequently asked questions to address any concerns parents may have about how our boarders will be kept safe and well. We will continually update our procedures as new guidance becomes available.

Q. How will you prepare the boarding house to welcome the children in September?

A. The boarding house, Mead's End, will undergo a deep clean of all indoor environments, including the bedrooms, bathrooms and kitchens.



Q. What regular routines will you put in place?

A. Good hygiene plays an essential role in reducing the risk of infection, therefore we will be teaching the children to wash their hands frequently, before and after touching any communal equipment (e.g. TV remote, table tennis bats etc.), eating, drinking and toileting. These routines will be taught to the children when they arrive, and notices will be put around the house to remind the children of these practices. We have placed several hand sanitiser stations in the boarding house for children to use in addition to their handwashing.



Q. Is my child allowed to wear a face mask?

A. Children may wear a face mask in school and around the boarding house; at the point of publishing this booklet the wearing of masks is not compulsory. We understand that pupils may feel more comfortable wearing a mask and we encourage them to do so.



Q. What will happen if a child shows symptoms?

A. If a child shows Covid-19 symptoms they are collected by their guardian or their parents. Please ensure your child's guardian is aware of their responsibility to immediately collect your child from the Prep School if they are showing Covid-19 symptoms. This is vital for the Prep School to control the spread of infection. We will follow the government guidelines in place at the time.

Q. Will the boarding house be open in the half term holiday?

A. The boarding house will be closed during half term and at the end of term holidays. Parents should arrange alternative accommodation for their child if they are not travelling home for the holidays.

FREQUENTLY ASKED QUESTIONS

May I call home?

Boarders may contact family and friends every day, and there are times available during evening for calling home. Boarders may use their mobile phones when they are free and there is a land line in the house to use at any time. There are PCs for use in the house and WIFI.

House staff ensure that mobile devices are used in a sensible, secure and sensitive manner. There are some restrictions as to when calls can be made, to ensure privacy, well-being and safety. All phones are collected before bedtime to make sure that boarders all get a good night's sleep.



What if I am unwell?

All the boarding staff are trained in first aid and the administration of medicines. If you are unwell out of school hours, the first port of call is the matron, and he/she may refer you to the school nurse. If you are taken ill in the night the house parents can be called at any time. Sick bay is where those who are ill normally stay until they get better. When the illness is contagious, parents/guardians will be asked to collect their child, if this is beneficial to the boarder and the rest of the pupils in the house.

Matron will arrange emergency appointments to the dentist, optician or physiotherapist. We ask that you attend your routine appointments during the holidays.

Any medication must be handed in to the matron or the school nurse for secure storage and administration by them. Medicines must not be kept in bedrooms. We cannot administer medicines from abroad so if a boarder needs regular medication, parents should talk to the house parents.



What is the food like, and can I bring tuck?

There is lots of choice on the menu every day and if a boarder has a special dietary need then the catering staff will make sure there is always something delicious for them to eat and the house parents will help all the boarders to make appropriate choices. It is possible to make snacks in the Meads End kitchen, outside formal meals times with fruit, bread/toast and cereals available. We also have a 'bake off' with matron once a week where we bake cakes and fresh bread with anyone who fancies it.

The catering staff make additional snacks for the boarding house, such as cheese and biscuits, sausage rolls and cakes. We never go hungry! Drinking water, milk and squash are available to keep boarders hydrated.

The tuck shop opens on movie nights and at the weekend with the proceeds going to our house charity. In recent years we have supported www.schoolinabag.co.uk, the Royal Marsden Hospital Children's Ward and Warming Up The Homeless.



Do I need pocket money?

Boarders need a small amount of pocket money. Some children have a bank card that they use to manage their own pocket money, whilst some others prefer to keep cash in the house safe and have a small amount given to them each week. Most termly boarders average around £10 a week and weekly boarders just a few pounds for tuck. Each child has a personal safe where they can keep their money. Boarders must not bring valuables to the house. Boarders must bring everything they need for school including stationery and toiletries; boarding staff will arrange a trip to the shops to buy extra things as necessary, and pocket money for these extras is useful.

What clothes do I need to bring?

In addition to school uniform, boarders need comfortable clothes to relax in at the weekends and after school. There is limited storage and washing is done every day by the house staff, so boarders should not bring a large amount of home clothes.

Clothing must be clearly labelled so that it can be identified easily and returned to each child to put away. This includes underwear and socks. We encourage children to take increasing responsibility for their laundry as they get used to the house and the routines. Please only pack clothes that can be washed and tumble dried.

Can my parents/family friends come and visit?

Yes of course! Family members and friends are welcome to come and visit any time and can take a boarder out for supper or for the weekend provided parents give their permission.



What about sleepovers?

We want our boarders to have a social life outside of school, as they would if they were day pupils. With parental permission, boarders may stay with friends and go to parties and many of our boarders spend weekends with their day pupil friends.

What happens if it's my birthday?

We always make a fuss of our boarders on their special day with birthday cake and the birthday banner. Parents are always welcome to come and join us or take their child out for the evening if they are able to do so.

Do you have exeat/extended weekends?

We do not have exeat/extended weekends in the academic year, but we encourage boarders to have some time away from the boarding house during the Early May Bank Holiday weekend. This gives boarders a chance to spend the long weekend with family, who often use this opportunity to visit.



Who can I talk to?

There is ALWAYS someone to talk to when you are a boarder. If you need personal guidance, there are a number of people at school who you can turn to for help: friends, prefects, house parents, matron, your form tutor, another teacher, your year head, the school nurse and the Chaplain. There is a school welfare officer, and a school counsellor, so there is always someone you can talk to if you need some extra support.



If you wish to talk to someone outside school:

- Childline 0800 1111
- Sarah Parish-McLean 07807 156332 (independent listener)
- Dr Grimston 01323 848494 (school doctor)
- Office of the Children's Commissioner 020 7783 8330
- Ofsted 08456 404040

BOARDERS' VIEWS

We value the opinions of all our boarders, and they have a big say in how the house runs and the choice of activities. During the weekly boarding meeting, boarders can raise issues. We also have prefects in Year 8 who can feedback to staff, and we have a food forum which meets termly to discuss the menu and the all-important snacks that are provided.

Here are comments from recent boarders.



"I enjoy boarding because of the environment, the staff, and most of all the girls. It really is a lovely place for everybody. When I arrived at Bede's, I thought it would be hard for me to make friends but I found it rather easy thanks to the caring people and helpful staff. I now have lots of friends in the boarding house and the reason I am so happy here is that they are like family. You can talk to them about everything and anything. If you are looking for a nice caring sporty boarding/day school Bede's is the place to be."

Mesha (Year 8)

"My experience in boarding is delightful, the staff has made me feel welcome since I first came here in England. They help me through tough times, and look after me when I'm feeling poorly. I like the boarding experience because they offer a lot of fun activities to do. I feel like these 2 years have been really pleasant and enjoyable."

Bosco (Year 8)



"Bede's boarding house is different from the others. Everyone is nice here. You will be just like at home. Relax, enjoy and play. You can make new friends and play with them. You are very welcome here. At the weekends, we go to fun activities such as mountain biking, laser shooting, swimming, ice skating. We often go to town on Saturday. Meads End is the best and is very special to me."

Aycus (Year 7)



PARENTS' VIEWS

We have a very supportive group of parents who are always in touch via phone and email with us and the children. We strongly encourage contact as much as possible and are always pleased to talk with parents to keep them informed of what is going on in the house and with their child. We hope we make all our parents feel very welcome whenever they visit us at Meads End, and we love it when parents are able to spend some time in the house with us.

Below are a couple of comments from some of the boarding parents about their experience as parents of boarders.



"Harry joined Bede's Prep as a weekly boarder from London in year 8 but it feels like he has been at the school far longer; his form teacher commented after the first term that he had settled in so well it was as if he had been at Bede's since nursery! Harry had never boarded before and we were in equal parts nervous and excited about it. We needn't have been nervous as Harry settled into the boarding house with ease and was soon feeling really at home and had made some lovely friends. We knew he was happy as he was soon asking if he could stay sometimes at the weekend to join in with the fun activities! The boarding house staff really did everything they could to help him settle and he has grown in confidence and independence and is now excited about his upcoming move to the senior school next term!"

"My son Noah was a resident at Meads End Boarding house. As a parent I was reassured and supported at all times by the boarding house staff. We could easily touch base with one another and exchange information about Noah and his wellbeing while at school. I am extremely grateful to the boarding staff. We will miss them. It felt like home away from home for Noah"



PARENTS' VIEWS

"Our Youngest daughter Mesha joined Bede's Prep School in September 2020, but because of the various lockdowns, was unable to attend physical school for 2 and a half terms and the school still held online lessons just for her!!! Mesha made some friends online, which is not quite the same as physical interaction, and we were worried that it might be difficult to transition seamlessly. To our greatest delight and surprise, our daughter slotted in from day 1, and it was very difficult to tell she was a new boarder. Thanks to a wonderful group of children at Mead's End who are extremely friendly, and very kind to one another.



They made our daughter feel part of the community right away. I have nothing but praise and glowing remarks about the Pastoral care at Bede's Prep School in general, and Mead's End in particular. We live abroad, but never for one second has our daughter lacked care and attention. The boarding staff, nurses, and teachers are all extremely caring and pay attention to the minutest of details. We have never at any one moment had to worry about anything, from getting our daughter safely to and from the airport, to arranging for her birthday cake, it is all done with a cheerful smile by the boarding staff at Mead's End. Our daughter is extremely happy and thriving at Bede's Prep School, which has had a positive impact on her academic performance. I can confidently say, I would recommend the boarding experience at Bede's Prep School to any parent, it has been such a pleasurable one for our family. Thank you Mead's End boarding house team, you are special, and we will miss you terribly at Senior School. "

PARENTS' VIEWS



"Yo y mi mujer conocimos Bedes por casualidad. Buscando un boarding school en Inglaterra para nuestro hijo mayor nos llegó el nombre de Bede's. Vinimos a conocerlo, hicimos la solicitud de admisión, y como todo fue bien, Jose pudo entrar y estudiar en Bedes. Buscábamos una experiencia para Jose que le permitiera ganar autonomía, mejorar su inglés y tener buenas experiencias, pero sobre todo, que le hiciera crecer como persona.

Por supuesto que la experiencia cumplió las expectativas y más allá. Ha sido tan positiva que no hemos dudado en repetir la experiencia con nuestras otras dos hijas, Clara y Lucía, que también han pasado por Bedes.

En cuanto a la relación con nosotros los padres remarcar que la comunicación ha sido continua, que nos han hecho las cosas muy fáciles y más teniendo en cuenta que no residimos en Inglaterra y que ha habido una continuidad y estabilidad en las tres estancias que han tenido mis hijos. "

TRANSLATION

"My wife and I found Bede's by chance. We were looking for a boarding school in England for our eldest son and we found Bede's. We came to visit it, we did the admission request, and because everything went well, Jose was able to study at Bede's. We were looking for an experience to allow Jose to gain independence, improve his English and have a good experience, but above all, that allowed him to grow as a person.

The experience was of course what we were expecting and even better. It was so positive that we did not doubt to repeat the experience with our daughters, Clara and Lucía, who have also gone to Bede's.

In regards to the relationship with the parents, we would like to highlight that there has been constant communication, making things easy for us, even more so when we do not live in England, and there has been continuity and stability during the time our three children have spent there. "

PARENTS' VIEWS



很高興有這個機會分享我們的經驗，我們的兒子Aycus 是由香港到英國的寄宿學校升讀Year 7，經過考試及面試，當時有二間寄宿學校取錄了他。由於 Bede's Prep School 位於倫敦南邊的一個沿海小鎮，環境優美，民風純樸，是區內甚有口碑的好學校，我們最後選擇了它。

因為兒子從未離開過父母，起初Aycus 也有感到孤單的時候，幸好宿舍的管家都非常親切和善於照顧，他很快就適應了寄宿生活也交了很多新朋友。每當學校假期接他回家的時候，他總是笑容滿面，愈來愈獨立，在此我們衷心感謝 Marie、Jane、Keith、Kim、Mr Tuner & Mrs Tuner 對每位孩子的悉心照顧。

我們每天也可以在應用程式上得知兒子的情況及學校近來的活動。每次看見宿舍為寄宿生籌劃的活動照片，例如射槍、行山、歷奇及單車遊等等...家長們也會同樣感到興奮。學校也給學生參與很多關懷社區的活動，例如為無家者分配物資及社區組織籌款，這一切對Aycus 來說都是很寶貴的經驗。Bede's 是小班教學，在教學上可以緊貼孩子的進度再加以扶持，兒子完全沒有跟不上讀書進度的壓力。

能夠為孩子選擇一個優質的學習環境，都是父母最大的期望，孩子在學習過程中所獲得的美好回憶，比任何分數都更重要，感恩我們為兒子選擇了Bede's Prep School 的決定是十分正確。

Aycus 爸爸和媽媽



TRANSLATION

I am very happy to have this opportunity to share our experience. Our son Aycus started Year 7 in a boarding school in the UK from Hong Kong. After taking exams and having an interview, two boarding schools accepted him. Because Bede's Prep School is located in a coastal town in the south of London, with a beautiful environment and simple folk customs, it is a good school with a good reputation in the area, so we finally chose it.

Because our son never left us, Aycus felt a bit homesick at first. Fortunately, the boarding staff were very kind and caring. He quickly adapted to the boarding life and made many new friends. He was always smiling and more independent whenever we picked him up for school holidays, and we would like to thank Marie, Jane, Keith, Kim, Mr Tuner & Mrs Tuner for taking good care of each child.

We can also keep track of our son's progress and recent school activities on Classlist. You can see photos of activities planned by the boarding staff for boarders, such as clay pigeon shooting, mountain hiking, adventure and cycling tours, etc... Parents will also feel excited. The school also engages students in many community-friendly activities, such as distributing supplies to the homeless and raising funds for charities, all of which are invaluable experiences for Aycus. At Bede's children are taught in small classes, which can help in supporting each child.

Being able to choose a high-quality learning environment for our children is so important for us parents. The good memories that children get in the learning process are more important than any grades. We are grateful that we chose Bede's Prep School for our son. The decision was definitely the right one.

SAFETY IN MEADS END

The safety of all boarders whilst at school is of the utmost importance. There are many safety features and procedures in place around the school and in the house.

It is vital that you:

- familiarise yourself with the layout of Meads End and its surroundings
- are aware of the dangers, safety features and procedures in the house via the information provided to you in house meetings, tutorials, assemblies, chapels and other formal situations
- pay particular attention to crossing the road between school and home
- follow safety instructions carefully
- report any dangers or concerns to a member of staff immediately
- never leave the house without a member of staff

Fire

Every precaution must be taken to guard against fire. The house has a fire safety policy which you will be told about and, as part of this fire drills are carried out each term in our house to ensure that you are aware of the evacuation procedure.

Complaints

If you have any issues, please contact Marie Alliot (marie.alliot@bedes.org) or Katie Jackson (katie.jackson@bedes.org) in the first instance or refer to the complaints policy available from the school website



CONTACT DETAILS

BOARDING STAFF EMAILS

Katie Jackson - Head of Boarding

katie.jackson@bedes.org

Marie Alliot - Housemistress

marie.alliot@bedes.org

Kimberley Goldsmith - Deputy HM

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Jane Heath-Brown - Matron

jane.heath-brown@bedes.org

Keith Tate - Matron

keith.tate@bedes.org

CONTACT DETAILS

EVENINGS AND WEEKEND PHONE NUMBERS

The duty mobile is kept with the duty staff member at all times, including during trips/activities, so that you can get hold of the boarding staff in the case of an emergency.

The landline number should be used in the evenings from 6pm during the week and in the first instance at the weekends.

Duty Mobile Phone: **07973 655658**

Meads End Landline: **01323 356977**

DAYTIME CONTACTS

During the school day, please call the school office with any messages on 01323 734222. All messages will be relayed to the Housemistress, Mme Alliot, at the end of the school day and she will return your call that evening if required.

Urgent messages can be sent to Mme Alliot at any time of the day.

If your query is of an academic nature, send an email to your child's Head of Year:

Laura Burdekin - Head of Year 7-8 - laura.burdekin@bedes.org

Fraser Allan - Head of Junior Years - fraser.allan@bedes.org

Medical queries should be made to the school nurse

Lucy Frame: lucy.frame@bedes.org and copy in Mme Alliot.